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Low Carbon Barrow is part funded by the European Regional Development Fund and The Cumbria Local Enterprise Partnership

Environmental Grants Manager

- LOW CARBON BARROW

Barrow Borough is the No.1 Borough in England for the number and quality its natural heritage assets.
Royal Society of Arts and Industry - Heritage index, 2015 & 2016 & 2017

£20,500 per annum.

2-year Fixed Term part time (2.5 days) contract.

Based at Art Gene, Barrow in Furness, Cumbria.

Art Gene are seeking an **Environmental Grants Manager**, to join our award-winning team.

The successful candidate will lead on the development and delivery of Low Carbon Barrow Grants Programme, part of the UK ESIF Funded and Cumbria LEP funded Low Carbon Barrow project. The role is based at Art Gene's premises in Barrow and will involve close working with the project and finance team at Barrow Borough Council who are the accountable body for the funds.

Low Carbon Barrow is a partnership project, delivered jointly by Art Gene and Barrow Borough Council. The programme consists of a range of demonstration projects including electric vehicle charge points, low carbon investments in public buildings and social housing as well as a mobile low carbon demonstration project, BugOut – designed and delivered by Art Gene's artist directors.

The Low Carbon Grants programme has £225,000 to invest in low carbon projects across Barrow-in-Furness. The aim of the programme is to reach 'everyday' locations across the area to showcase the value and benefit of investments in low carbon technology, both for the financial and environmental benefits.

The successful candidate will work to promote the opportunity across stakeholders in the area and manage the Low Carbon Grants process. This involves:

Step 1 – Confirming the applicant meets the criteria for receiving a grant and their status with respect to Eligibility Rules

Step 2 – Inviting an Expression of Interest, to confirm that the project meets the criteria for a Low Carbon Barrow demonstration project

Step 3 – Inviting a Project Application

Step 4 – Undertaking an assessment of the project and where applicable, present the application to appraisal

Step 5 – Supporting the applicant to procure and deliver against the grant conditions. Monitor progress and manage risk to the Low Carbon Barrow programme.

The role is central to Art Gene's approach to **REAL BARROW** in delivering visionary projects that engage people in the **social, natural and built environment**, projects that are ethical, sustainable and address issues around the environment. This role will contribute to the case for environmentally friendly infrastructure and placemaking, landscape scale environmental improvements which will have benefits, for climate and social change and have impacts on improved health, well-being, and the reduction of carbon emissions in the area.

This challenging and rewarding position will build on and facilitate Art Gene's existing partnerships with, individuals and communities locally and regionally - uncovering and developing aspiration for social change at a grass roots level.

This **2 year full time fixed term contract**, will be undertaken by an individual who:

- is passionate about the environment, climate issues, sustainability and engaging people in understanding and making changes in their lives to reduce carbon; and
- has an eye for detail and understanding of public sector based project management processes.

They will work within a collaborative team led by Art Gene's artist co-founder directors and closely with Art Gene's Arts Project and Social Media Manager, and the new roles (to be appointed) of Environmental Engagement Manager and Art Gene Development Director and with our wider creative teams which include freelance associate artists, designers, architects, ecologists and other specialists and Art Gene's core administrative and support staff.

Bespoke training will be provided by Art Gene and Barrow Borough Council as needed. The role will be further supported by our local trustees and supporters who have extensive knowledge of the islands, their urban landscapes, local heritage and the communities who live across them, from many different perspectives.

For more information about Art Gene

<http://www.art-gene.co.uk>



**Re-Visioning the Social,
Natural and Built Environment**



Re-Visioning the Social, Natural and Built Environment

Person Specification:

Skills and Abilities

A self-starter with the ability to initiate, plan, and implement their own workload
A friendly, down to earth personality, 'hands on, can do', with excellent inter-personal and communication skills
Be able to present, and represent the the Low Carbon work, communicating to different audiences: local communities, young people, local government officers, artists, and local and regional stakeholders

Experience & Knowledge

Experience of managing public funding, in particular working with EU funding on low carbon projects
Experience of public procurement and record keeping
Experience of initiating, managing and leading projects
Experience of working with Building and Construction projects
Experience or knowledge of Low Carbon practices, climate and environmental issues
Experience of working successfully in both community and professional contexts
Experience of working to defined budgets
Experience of project monitoring and evaluation
Report writing, and project management
IT systems, including email, internet, presentations, spread sheets and word processing.
Social media, email marketing and promotional techniques.

Desirable

Carbon savings metrics and experience of low carbon project delivery
Local knowledge
Project planning and management systems and techniques
Budget management

Further

DBS Checked, Enhanced disclosure. (A check will be undertaken by Art Gene)
Drivers licence and access to car for daily use is essential.
Work flexibly, (outside the 9 to 5 culture) – some weekends and evenings.

Application Procedure

Supply a full C.V. and a letter of application stating how your knowledge and experience, your skills and abilities will bring added value to Art Gene's team and **Environmental Grants Manager** role as specified in this brief. By **9 am Monday 31st May 2021**

Or post to Art Gene, Bath Street, Barrow-in-Furness, Cumbria. LA14 5TY
Shortlisted applicants will be and invited for interview on zoom **week commencing 7th June.**

Contact: Anna Litchfield anna.litchfield@art-gene.co.uk